

EMERGENCY PREPAREDNESS PLANNING



Introduction

No industry is free or immune from a disaster such as fire, flood, explosion, bomb threat, chemical spillage etc. It is usually a catastrophic event that will disrupt normal operations causing damage to property and life of the employees. It can arise any time and at most of the time when we least expect it. Therefore, it is very important that leaders of these industries plan and is well prepared for an emergency. Legally, this is extremely vital since the Occupational Safety and Health Act 1994 delegates the responsibility of caring for the employees and others in the workplace in the hands of the employers.

Emergency Ready

The objectives of this training are :

- Fulfill the legal requirement under the Occupational Safety and Health Act 1994 and the Factory and Machinery Act 1967, in ensuring a safe and healthy working environment.
- The objective of Emergency Response Team - Emergency Preparedness
- Assist the participants to conduct a Emergency Risk Assessment
- To localize the emergency, if possible, eliminate it.
- Assist the management to minimize loss of lives and property in the workplace
- Make the participants understand how this training can minimize the effects of the incident on people and property
- Prepare the participants for an disaster such as fire
- Provide assistance to others outside the organization i.e. the neighbouring plants and local community, in case of a disaster.

Course Outline

- Introduction to Emergency Preparedness
- Types of Emergencies
- Objective and the Importance of Emergency Planning
- What are the Priorities and Objectives of Emergency Response Team (ERT)
- How to conduct Emergency Risk Assessment
- The methods of preparing for an emergency
- The roles of the management, supervisors, ERT members
- Formulation of Emergency Plan / procedures

Target Group

OSH Practitioner, Safety & Health Officer, OSH Coordinator, Team Leader & Supervisor

**HRDC CLAIMABLE
COURSE**

Training Provider ID: 475427W_PENANG
Closing Date: 06 February 2026



Trainer's Profile



Mr. Moorthy Kasinathan is a Competent Occupational SH Officer registered with DOSH and holds several Certificates namely Certificate in OSH Workplace Training, Industrial Safety, Housekeeping Maintenance, Environment and Production and Operation Management. Mr. Moorthy was the ESH Manager with a Multinational company, with more than 20 years of experience. His responsibilities include plant safety audit, machinery safety verification, accident investigation, monitoring industrial hygiene and as an 'Asbestos Manager'.

He has conducted numerous OSH related Public and In-House courses since 1995. In the past, he has conducted courses for organizations such as Scotglass, GH packaging, Monetec Audio, Maersk Medical, Asian Institute of Quality & Productivity Management and for Mecincroft comprising of US, UK and Singapore citizens involved in offshore and underwater construction in Batam Island, Indonesia. In addition to OSH field, his areas of training expertise include Fire Fighting, Waste Water Treatment, OSH Internet Technology, Emission Monitoring, Environment, Biotech and Healthcare and Waste Management.

REGISTRATION FORM

PROGRAM EMERGENCY PREPAREDNESS PLANNING

DATE: 10 FEBRUARY 2026

TIME: 9.00AM - 5.00PM

VENUE: FMM INSTITUTE PENANG

Dear Sir/Madam,

Please register the following participant for the above programme:

1. Name : _____

Designation : _____

I/C. No.: _____

Email: _____

Tel : _____

2. Name : _____

Designation : _____

I/C. No.: _____

Email: _____

Tel : _____

3. Name : _____

Designation : _____

I/C. No.: _____

Email: _____

Tel : _____

Fees:

Member - **RM648.00 per pax**
(inclusive 8% SST)

Non- Member - **RM756.00 per pax**
(inclusive 8% SST)

We hereby confirmed that (please tick accordingly):

We will be claiming under **HRDC Claimable Course** and full payment would be made to FMM Institute in the event that no disbursement from HRD Corp under any circumstances.

We will NOT BE CLAIMING under SBL-Khas Scheme. Payment will be made to account payee **FMM Institute** by cheque or bank transfer to **Maybank Account No. 507406504556**

Payment can also be banked in at Maybank

[FMM Institute: 507406504556]

#Kindly scan and mail us the bank slip after payment

Submitted by :

Name: _____

Designation: _____

Company: _____

Address: _____

Tel : _____

Fax: _____

Email: _____

Membership No. : _____

Training Grant No: _____

Completed registration form, faxed, mailed or e-mailed to FMM Institute would be deemed as confirmed. There will be no refund or cancellation within 2 days prior to the programme, 50% refund for cancellation between 3 - 6 days and full refund for cancellation 7 days prior to the programme. However, replacement can be accepted at no additional cost. The FMM Institute reserves the right to cancel or re-schedule the above programme and all efforts will be taken to inform participants of the changes.