

Course Description

Procurement and Inventory Management

Provides an understanding on the role and functions of purchasing & inventory management in order to achieve high productivity level. Aimed to teach students on how to locate the right supplier who is able to provide quality goods at the right time, right quantity at low cost. Covers Overview of Purchasing, Purchasing Modes and Organisation, Sourcing, Approaches to Supply, Cost Prices and Value Analysis and Outsourcing and Contracts.

Warehousing

Provides an understanding on the operations of Warehousing. Aimed to increase student's awareness in store and warehousing management. Covers Warehouse Operations, Warehouse Storage Systems, Packing, Order Picking Operations, Organising the Warehouse and Facility Development.

Supply Chain Management

Provides the basic principles in relation to Supply Chain Management. This module will cover the area of Introduction to Supply Chain Management, the traditional Supply Chain, objectives and Issues with Supply Chain Management, Tools under Supply Chain Management, Enterprise Resource Planning, Integrated Supply Chain Management and Customer Relationship Management

Operations Management

Provides a holistic view on Operations Management where students are given the knowledge and understanding of different functions in manufacturing and service industries. This module will cover Introduction to Operations Management – historical perspectives, the management movement and Science era, Operations Strategy, Forecasting in Operations Management, Design of Operations Systems, Selection and Management of Facility layout, Planning for operations and capacity – Business Planning, Scheduling and Controlling projects.

Distribution Management

At the end of this module, students are able to understand and comprehend different methods of dynamic logistics distribution. Covers the Distribution Channels and Physical Distribution, Warehousing in physical distribution, Distribution channel intermediaries, Strategic partnership marketing in Distribution and Evolving distribution systems.

Customs and Trade Practices in Malaysia

Provides an understanding from the legal perspectives in relation to Customs and Trade Practices in M'sia. Covers the Malaysian Legal Systems, Overview of Laws Relating to Customs and Trade Practices in M'sia, Declaration of Goods, Duties, Taxes and Prohibitions, Warehousing and Free Zones.

Freight and Transportation

Provides an understanding of Transport Carrier Management and to analyse different systems in transport management. Covers the role of transportation in logistics, INCOTERMS, Cargo, Unitisation and Containerisation, Fare and Freight, Hire Rate.

Logistics Management Strategy

This module will enable students to build and understand policies and strategies in relation to business environment in the context of logistics. The topics covered will be Definition of Strategy, Corporate Strategy, The Strategic Business Unit, Market Analysis – Analysing Competition, Growth Strategies and The Strategic Plan.

Project Paper

Students are required to carry out research, collate, appraise and record where appropriate to offer suggestions for the improvement of their work area environment. Students should be able to develop an appreciation and understanding of the scope, constraints and tool available in processes inherent in successful management and making viable business decisions. Students are required to present their findings and submit a written report at the end of this module.

Executive Diploma in Logistics Management & Supply Chain Management



**INTAKE
7 January 2011**

Conducted and Awarded by:

**FMM Institute (475427-W)
Centre for Professional Development**

EXECUTIVE DIPLOMA IN LOGISTICS & SUPPLY CHAIN MANAGEMENT

This programme provides theoretical and practical knowledge in logistics and supply chain. This programme covers logistical issues and challenges that arise through globalisation and it takes into account the role of Malaysia as an emerging global logistics player.

ENTRY REQUIREMENT

- ◆ Diploma / Degree in any discipline or any professional qualifications with minimum 1 year working experience, or
- ◆ SPM / STPM or equivalent with minimum 3 years working experience

PROGRAMME STRUCTURE

This programme consists of 9 modules. Participants are required to complete all 9 modules to be awarded with Executive Diploma in Logistics and Supply Chain Management.. The modules are:

- ◆ Procurement and Inventory Management
- ◆ Warehousing
- ◆ Supply Chain Management
- ◆ Operations Management
- ◆ Distribution Management
- ◆ Customs and Trade Practices in Malaysia
- ◆ Freight and Transportation
- ◆ Logistics Management Strategy
- ◆ Project Paper

COURSE DURATION

The duration of this programme is 12 months and conducted on part-time basis.

Classes are held on Sunday from 9am till 5pm.

ASSESSMENT

Participants will be assessed based on the following modes:

A 2-hour examination will be held at the end of each module:

- ◆ Supply Chain Management
- ◆ Freight and Transportation
- ◆ Procurement and Inventory Management
- ◆ Customs & Trade Practices in Malaysia
- ◆ Operations Management

Whereas for the following modules participants are assessed based on assignment, where students would be required to complete an individual assignment, to be submitted at the end of the said module:

- ◆ Warehousing
- ◆ Distribution Management
- ◆ Logistics Management Strategy
- ◆ Project Paper

Project Paper will be assessed based on the research conducted by the students. Students are required to present their final research findings and submit a written report.

COURSE FEE

Registration Fee: RM100

FMM Member / Self Sponsored : RM7,200

FMM Non Member : RM7,900

Self Sponsored students can opt for instalment payments as follows:

Option 1: 3 instalments of RM2,400 per instalment to be paid every 3 months

Option 2: 10 instalments of RM800 per instalment to be paid every 1.5 months

HUMAN RESOURCE DEVELOPMENT FUND (HRDF)

Our Executive Diploma in Logistics Management is claimable from the HRDF under the **SBL** training scheme.



**FMM Institute (475427-W)
Centre for Professional Development
Wisma FMM, No.3,
Persiaran Dagang, PJU 9,
Bandar Sri Damansara,
52200 Kuala Lumpur**

Executive Diploma in Logistics & Supply Chain Management

For further information please contact

Ms. Kavitha

or Cik Zuraidah at :

Tel No: 03-628 67200

Fax No: 03-62776712

or

E-mail:

**kavitha@fmm.org.my
zuraidah@fmm.edu.my**

Website: www.fmm.edu.my