



FMM INSTITUTE (Centre for Professional Development)

Wisma FMM, No. 3, Persiaran Dagang, PJU 9, Bandar Sri Damansara, 52200 Kuala Lumpur
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FMM Professional Diploma in Logistics & Supply Chain Management

This programme provides theoretical and practical knowledge in managing logistics and supply chain of an organisation. Aimed to develop potential team leaders who will be prime movers and contribute significantly to the development of the industry, this programme will also cover logistical issues and challenges that arise through globalization and it takes into account the role of Malaysia as an emerging global logistics player.

PROGRAMME STRUCTURE

Number of modules : Nine (9)
Lecture days and hours : Sat & Sun (9am – 5pm)
Duration of programme : 12 months

ASSESSMENTS

100% coursework for each module.

[Assignment, case studies, class presentation etc.]

The Project Paper will be assessed based on the research conducted by the participants. Participants are required to present their final research findings and submit a written report.

ENTRY REQUIREMENTS

- Diploma or Degree in any discipline or any professional qualifications with the minimum 1 year working experience, or
- SPM / STPM or equivalent with minimum 3 years working experience.

AWARD OF CERTIFICATION

Participants are required to complete all 9 modules successfully to be awarded with FMM Professional Diploma in Logistics and Supply Chain Management



ADMINISTRATIVE DETAILS

VENUE

FMM Institute, 2nd Floor, Wisma FMM
No 3, Persiaran Dagang, PJU 9
Bandar Sri Damansara
52200 Kuala Lumpur

COURSE FEE

FMM Member / Self Sponsored: RM8, 100
FMM Non Member: RM9, 300

PAYMENT MODE

Initial Payment of RM1, 800

Subsequent payments on instalment basis per module. This programme is claimable from the HRDF under the SBL scheme on modular basis.

For further information, please contact:

Puan Fatahiyah / Ms Anitha

Tel No: 03 – 6286 7200

Fax No: 03 – 6277 6712

Email: fatahiyah@fmm.org.my

anitha@fmm.org.my

All cancellations must be made in writing. There will be no charge for cancellation received 10 or more working days before the start of the programme. Cancellation received 6-9 working days before the start of the programme is subjected to a cancellation fee of 50% of the course fees. Cancellation received 5 working days and below before the start of the programme is subjected to cancellation fee of 100% of the course fees. If the participant fails to attend the programme, the full course fees are payable. However, replacement can be accepted at no additional cost.

COURSE CONTENT

Module 1: Procurement and Inventory Management

Provides an understanding on the role and functions of purchasing & inventory management in order to achieve high productivity level. It aims to teach participants on how to locate the right supplier who is able to provide quality goods at the right time, right quantity at optimum cost. Covers Overview of Purchasing, Purchasing Modes and Organisation, Sourcing, Approaches to Supply, Cost Prices and Value Analysis and Outsourcing and Contracts.

Module 2: Warehousing

Provides an understanding on the operations of Warehousing. Aimed to increase participants awareness in store and warehousing management. Covers Warehouse Operations, Warehouse Storage Systems, Packing, Order Picking Operations, Organising the Warehouse and Facility Development.

Module 3: Supply Chain Management

Provides the basic principles in relation to Supply Chain Management. It will cover the area of Introduction to Supply Chain Management, the traditional Supply Chain, objectives and Issues with Supply Chain Management, Tools under Supply Chain Management, Enterprise Resource Planning, Integrated Supply Chain Management and Customer Relationship Management

Module 4: Operations Management

Provides a holistic view on Operations Management through an in-depth understanding of different functions in both manufacturing and service industries. This module will cover Introduction to Operations Management – historical perspectives, the management movement and Science era, Operations Strategy, Forecasting in Operations Management, Design of Operations Systems, Selection and Management of Facility layout, Planning for operations and capacity – Business Planning, Scheduling and Controlling projects.

Module 5: Distribution Management

At the end of this module, participants are able to understand different methods of dynamic logistics distribution. Covers the Distribution Channels and Physical Distribution, Warehousing in physical distribution, Distribution channel intermediaries, Strategic partnership marketing in Distribution and Evolving distribution systems.

Module 6: Logistics Information System

This module shows the importance of Information System in Logistics. It covers customer order cycle, order placement, decision support systems, MRP, ERP, DRP, e-commerce and role of information system in time based competition.

Module 7: Freight and Transportation


Provides an understanding of Transport Carrier Management and to analyse different systems in transport management. Covers the role of transportation in logistics, INCOTERMS, Cargo, Unitisation and Containerisation, Fare and Freight, Hire Rate.

Module 8: Strategic Management & Decision Making

This module will help to develop an understanding between strategy and strategic planning, Porter's 3 generic strategies and strategic formulation process, developing a strategic plan and decision making

Module 9: Project

Participants are required to carry out research, collate, appraise and record where appropriate to offer suggestions for the improvement of their work area environment. They should be able to develop an appreciation and understanding of the scope, constraints and tool available in processes inherent in successful management and making viable business decisions. Participants are required to present their findings and submit a written report at the end of this module.



**Individual
Modules are
also offered**



REGISTRATION FORM

PROFESSIONAL DIPLOMA IN LOGISTICS & SUPPLY CHAIN MANAGEMENT

Days: Saturday & Sunday

Venue: FMM Institute, KL

(To be completed in BLOCK LETTERS)

A. PERSONAL PARTICULARS

Full Name (Mr/Ms) : _____ NRIC No. : _____

Designation : _____ Name of Company : _____

Permanent Address : _____

Correspondence Address : _____
(if different from permanent address)

Tel No. (H) : _____ (O) : _____ Fax No. : _____

E-mail Address : _____ H/P No: _____

Date of Birth : _____ Sex : _____ Age : _____ Nationality : _____ Race : _____

B. EDUCATIONAL BACKGROUND

Name of School / Institution	Years Attended		Highest Qualification Obtained
	From	To	
Secondary : _____	_____	_____	_____
College / University : _____	_____	_____	_____
Any Special Professional Course : _____	_____	_____	_____

C. SPONSORSHIP

Company Sponsored Self Sponsored Please Tick (√)

D. SUBMITTED BY (To be filled if sponsored by company)

SBL Non Contributor Please Tick (√)

Name : _____ Designation : _____

Company Name: _____

Company Address : _____

Tel No. : _____ Fax No. : _____ E-mail Address : _____

FMM Membership No: _____ My Corporate Identity No : _____

E. DECLARATION

I hereby declare that the information provided is correct and complete.

Signature of Participant: _____ Date: _____

Payment Advice:

Enclosed cheque/bank draft No. _____ for RM _____ being payment for _____ participant(s) made in favour of "FMM Institute".

Please fax or mail the registration form to:

Fatahiyah / Anitha Tel : 03-62867200 Fax : 03-62776712 / 62761316
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